

• **Special Condition for Conditionally Hired Employees**

I understand that this offer of employment is conditional upon satisfactory completion of a criminal record check as required by Policy No. 5060. I understand that if the criminal record check reflects that I do not meet the employment standards of the Cleveland County Board of Education this offer of employment will be withdrawn and my conditional employment terminated immediately.

Consumer Report Notice and Authorization

The Cleveland County Schools will conduct a criminal record check on you before finally approving your application for employment. The Cleveland County Schools also may conduct periodic criminal record checks on you after you are hired. If the Cleveland County Schools obtain these reports from a credit reporting agency, the reports are considered consumer reports under the federal Fair Credit Reporting Act. You are entitled to receive a copy of any consumer report if you request it, or if the school system modifies your employment status as a result. In order to be considered a candidate for permanent employment in the Cleveland County Schools, you must authorize the school system to obtain a criminal history report on you.

Authorization

Please complete this form if you authorize the Cleveland County Schools to obtain a criminal history report from a credit reporting agency, the North Carolina Bureau of Investigation or other agency or source of information.

Name:

Last First Middle Maiden

Mailing Address:

Street / PO Box City State Zip

Home Phone: (____) _____ Birthdate: ____/____/____

NC Driver's License #: _____ Social Security #: _____

School/Dept.: _____ Job Title: _____

List all counties of residence in North Carolina:

List all residences outside of North Carolina, including street address, city and state:

I hereby authorize the Cleveland County Schools to obtain a criminal history report from a credit reporting agency, the North Carolina State Bureau of Investigation, or other agencies, and waive my claim for damages or injury against the Cleveland County Schools or the provider of the report, except as provided by the Fair Credit Reporting Act.

Applicant/Employee Signature: _____

Date: _____